

Govt. Rani Avanti Bai Lodhi College Ghumka, Rajnandgoan (C.G.)

4.4.2 There are established system and procedures for maintaining and utilizing physical, academic and support facilities- laboratory, library, sport complex, computers, classrooms etc.

Our college adopts a systematic procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a list of equipments, repairable or broken, called physical verification.

First we look the cleanliness program:

1. There are four employees for this purpose. One of them is government employee and other three are JBS employees clean the campus on regular basis. They sanitize the classrooms, staffroom, seminar hall, laboratory and veranda. One JBS employee look after the plants. Peon cleans all the 08 toilets daily.
2. Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. There are cleanliness captain nominated by NSS in each classrooms. The cleanliness captain reports if there is any dirty place in the campus. They also take part in the cleanliness awareness program held by NSS.
3. Since there is a lab-attendant clean the laboratory time –to-time under the supervision of HOD.
4. Water purifier is maintained time-to-time.

Now, we give the details of academic and support facilities

1. There are Generators for examinations purpose, especially for occasional time .It is maintained by an skilled person, contacted in the city or from outside.
2. Projectors, Computers, CCTVs, WiFi and anti virus etc. Are mainted by a responsible officer from traching staff. There is a technical officer for this purpose, under which the non-teaching staff and computer operator operates these items.

3. If there is any mechanical or functional error in above academic and support facilities the HoD has to write an applications to the principal for its maintenance.
4. A professional mechanic also observes these issue if the problem is not solved.

Maintenance of library and sports facilities :

1. One post of book-lifter is vacant in this college. A post of JBS employee is appointed every yea. He keeps the library maintenance.
2. There is no post for sports care-take. One post of sports officer is sanctioned. The maintenance of sports ground is done by him. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament and as in reference

3. Infrastructure and furniture maintenance :

The building was constructed from state PWD (public work department) . In time-to-time PDW maintains the college building. It whitewashes and repairs some broken items if necessary. Besides, the Nagar-panchayat keeps watch and does minor construction, id needed and demanded by the college.

Many furniture is broken every year. Also, the strength of the college increases every year. The number of examinees in regular and private classes are increasing every year. So, the furniture is a necessary item to maintain. Keeping this in mind, every year furniture is either purchased or repaired from broken furniture.

Following is the audited data of expenditure in the **maintenance head:**

2016-17	furniture purchase amount 1,54,147
2017-18	Repair and maintenance 2,57,320 and new furniture amount 1,98,958
2018-19	Furniture purchase amount 1,59,948



Indoor and outdoor games and sports facilities

Indoor facilities

Carrom board

Chess

Gymnasium

Outdoor facilities

Kabaddi

Kho-kho

Cricket

Badminton

Table-tennis