



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**GOVT. RANI AVANTI BAI LODHI COLLEGE, GHUMKA,
DISTT. RAJNANDGAON (C.G.)**

GOVT. RANI AVANTI BAI LODHI COLLEGE, GHUMKA,
DISTT.-RAJNANDGAON (C.G.) VILLAGE AND POST- GHUMKA,
DISTT.-RAJNANDGAON (C.G.) PIN CODE - 491444
491444

www.rablcollege.ac.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2021

NAAC

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The College came into existence by an order of Government of Madhya Pradesh to start class B.A. & B.Com. Part-1 from session 1989-90. Since then, the journey of the three decades is running successfully from its opening date 15-August 1989. Initially the college started in Govt. Middle School Ghumka, Distt.-Rajnandgaon (C.G.) of 2 rooms. In the session 2007, Hon'ble Chief Minister of Chhattisgarh, Dr. Raman Singh Ji inaugurated the college building. This journey gives the college tremendous scope and energy for continuing its dynamism in this fringe rural region.

The students admitted to UG courses are from a heterogeneous and rural background. Nearly 95% students belongs to SC/ST/OBC categories amongst them most of the students comes under BPL income group. The education awareness in girls can be known from the fact that the gender ratio of the college is two third to that of boys. We provide all the possible and feasible facilities to the girl students coming from far and nearby villages and Blocks.

Vision

We aspire to emerge as an institute of excellence with a difference wherein we develop intellectual, emotional, cultural, moral, ethical and entrepreneurial values in students by imparting higher learning and value based education in line with national standards so that the whole society is benefited and uplifted.

To make students aware about impotence of knowledge. To help achive there's best in presented

To help students achieve their best in personal and professional life

Mission

1. To provide quality higher education and value based learning to students at minimal cost.
2. To maintain excellent academic standards by utilizing modern tools & technologies for effective teaching-learning processes.
3. To motivate students to strive for self-reliance and entrepreneurship.
4. To encourage and promote faculty members for advanced research and teaching methods.
5. To inspire and prepare our students to compete at national and international platforms in the fields of academics, arts and sports.
6. To inculcate the Indian heritage and culture and to instill moral values of life in the minds of the youth.
7. To promote leadership qualities and to develop entrepreneurial skills among students.
8. To extend the services of the institution for the betterment of the society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. One of the premier college of the village provide quality higher education to the under privileged segment of society at an affordable cost.
2. A well qualified and experience team of peers and faculty members working passionately selflessly towards character building of the student as their commitment to their vision of “Transforming Lives & Communities through learning.
3. The core strength of the college is that it offers courses of Humanities Commerce & Management, Science and Computer under one roof.
4. Strong personal bondage between the student and faculty members. Availability of faculty members outside the class to guide and to counsel.
5. A congenial work culture, courteous conduct towards non teaching staffs, transparent mechanism of admission, strong sense of discipline, a holistic development of student through a large number of cells throughout the whole academic year.
6. A clean campus and attitude of respect towards, environmental concern manifested in various activities.
7. An outlook of life based on equality and without any discrimination of any of any kind for students from diverse background social strata.
8. Energetic leadership, Active student Union, Active alumni.
9. Enrollment of students in UG program from surrounding 30 km area.
10. Separate girl’s common room.
11. No ragging, no tobacco, no women harassment cases registered till today.

Institutional Weakness

1. No knowledge has given from the external expert to the students due to lack of budget.
2. Lack of research material and research journal in PG Level
3. Teacher and student ratio is very poor.
4. The sanctioned post of “Assistant Professor” for Political Science, History, English, Mathematics and Botany is vacant.
5. The sanctioned posts of four Lab. Technician and three Lab. Attendants are vacant in the college.
6. Student comes from rural area, and there is less environment of teaching/coaching of subjects like mathematics, competition exams and English language.
7. Lack of promotion of research work to staff members.
8. The College does not have well equipped and adequate number of classrooms
9. Lack of internet, Wi-Fi, computers and other Technical-support and concerned staff.
10. Lack of separate UG labs and three lab attendant Not available, One Lab attendant available in all departments.
11. There is no separate laboratory for science subjects.
12. There are only 17176 books in the college library
13. As the college is growing leaps and bound, we need to expand our infrastructure in terms of building, play ground and installation of state the art facility.
14. The mentor & mentee ratio is inadequate.
15. Inadequate linkage with social, industry and international institution.
16. Inadequate success on placement front although our effort of late has started yielding fruits.
17. The feedback mechanism has to be streamlined.

Institutional Opportunity

1. College administration, students and teachers are working hard for the betterment of the department. Other colleges opened in same time didn't develop like this. But more facilities have to be provided to students.
2. The College offers prompt admission to female students belonging to scheduled tribe category from naxalism affected areas of Chhattisgarh.
3. The College has designated wings like NSS, Youth Red Cross and Red Ribbon Club.
4. The intermittent activities of the College to provide infotainment, entertainment, sports activities and cultural activities keep the existing students attached to the College and also attract & urge outside students to enroll in the College.
5. The meritorious students and sports person of the College are provided a special facility of issue of more books by the Library.
6. Students are getting jobs after completing their UG.
7. Making students efficient for various competitive examinations.

Institutional Challenge

1. Lack of proper transport facilities for students up to college.
2. Lack of jobs and carrier opportunities except agriculture. No industrial area.
3. Improvement of quality education.
4. Post creation of teaching as per needs.
5. To cover-up student's basic (school) level mathematics.
6. Need to appoint temporary teachers from college according to syllabus to enhance the betterment of result.
7. It is a challenge to provide the facilities like urban college in this rural college.
8. It is Hindi belt, so it is very tough for the student to cover-up the higher-studies through English medium.
9. Improvement of the quality of education.
10. Developing economic awareness.
11. Motivating to make carrier in bank, army, navy, railway and other financial sectors.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College considers its Curricular Aspects as one of its pillars of strength. Since the College is affiliated to Hemchand Yadav University, Durg, the academic and administrative validation of the College is largely dependent upon the University. However, the College invests its best efforts in implementation of the curricular aspects as mandated by University rules and regulations .

The college has four UG programs and one PG program. These are B.A., B.Sc. (Bio), B.Sc. (Maths), B.Com. in UG level and M.A. in Hindi, For these programs and courses, our college adopts the curriculum approved by the affiliated university. The university follows the model syllabi prescribed by UGC. Similarly a paper on environment and human rights is compulsory at UG level. Some PG programs have separate units in this. Many programs cover issues relevant to Gender, Human values and professional ethics. Project work in

environmental science is compulsory at UG level.

Structured feedback format is filled by different stakeholders, e.g, students, teacher, alumni. These feedback are collected, analyzed and put in front of Principal to take suitable action as per the requirement.

Teaching-learning and Evaluation

The academic activity of the college is strictly based on the academic calendar supplied by the Higher Education Department, C.G. and Hemchand Yadav University, Durg [HYU]. It covers the schedule of admission, internal tests, vacation, student union, examination dates. According to dates of HED and HYU, including target of completing course, unit test, theory classes, practical, all curricular, co-curricular and extra-curricular activities.

Teacher distributes their courses according to work load of every month. Teaching plans, teaching methods and evaluation process are framed in order to attain program outcome (POs) and course outcomes (Cos). They prepare teaching diary for every month. They also take unit tests in the UG classes and internal tests in PG classes. In UG unit tests, teacher either can ask questions to students in class-rooms, or can ask to present the unit-test in the copy, or can ask to present any topic on black-board, or to present as ppt through projector. Every teacher keeps the records of unit-test. Besides, there are quarterly exam and model exam in which every student has to appear in it. The internal-exam. Record of modal exam is sent to University. Similarly, each PG student has to appear in all internal exams including project work, if any.

Research, Innovations and Extension

The college is committed to engage faculty members and students in research, innovation and extension activities.

Dr. I.R. Sonwani is the principal of our college and he is honored with position of being research guide. Four of the faculty members are completed of Ph.D. works. All the faculty members feel free to attend the seminar, conference and workshops. Publication of research papers in Journal of national repute is a limiting factor.

During the last five years three teachers have published books/papers. Annual college magazine "Sanchetna" is published by college regularly every year.

Extension activities are regularly organized by college under the leadership of NSS, . The NSS wing of college is in well coordination with near about village panchayat, and schools.

College as a host organized one National seminar and two webinar in last five years, organized by the all faculty members.

Infrastructure and Learning Resources

The college is well endowed with ample fresh air, sunlight, greenery, pedestrian friendly roads, soil with high water absorbing capacity and a peaceful environment conducive to teaching and learning. The college campus has a land area of 15.89 acres with a total built-up space of 1464.75 sq. mts. Classrooms are with fans, dust-

green boards, comfortable chairs, tables, benches and desks for a smooth teaching-learning process. The wi-fi enabled college campus keeps the students connected and updated to global happenings. The college has equipped computer laboratory where in the students learn the computer programming. It has 15 PC desktops available for use. The college has one Smart classroom equipped with Smart Board & Smart Solutions software to be used for power point and audio-vedio presentations. The college also has one Seminar Hall/classroom with capacity of 150 and well equipped with Smart Board, LCD projector and microphone & sound system for addressing to a larger number of audience. It has two floors. In ground floor consists of Principal's room, IQAC room, Office room, NSS room, Examination control room/Staff room, Girl's Common room and practical laboratory. There is a combined laboratory of Chemistry, Physics, Botnay and Zoology. At present, the college encompasses 09 classrooms equipped with wi-fi facilities, 02 classrooms and Seminar Hall are with LCD facilities.

The college has grown leaps and bound in last 32 years. The number of students increased manifold, the college has taken steps to provide adequate facilities to the strength. With over 991 students enrolled in the current academic year. The institution has adequate facilities for cultural activities, sports, games and gymnasium. Cultural , gymnasium facilities are also available in the college. There is a cultural committee. This committee organizes many cultural programs. The college Library has 17,176 books. The institution has adequate facilities for cultural activities , sports, games (indoor, outdoor) and gymnasium. College encourages sport activities. Every year in the month of December, the college organizes intra college sport events. CCTV is installed in every place. Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins.

Student Support and Progression

The College made earnest efforts in ensuring essential assistance, meaningful learning, holistic development of students. College has established several mechanisms for *Student Support and Progression* and these are *Career* Guidance Cell, Grievance Redressal Cell, Anti-Ragging Committee, Student Union, Alumni Association etc. Government scholarships provided through the College have benefited on an average nearly 79.50% of the total enrolled students in last five years. Two students of the college have got National Scholarship. Shri S.S. Markam , retired principal , resident of village saloni , Distt RJN has deposited Rs.50,000/-thousand in the bank of Maharastra , Branch Ghumka , from which the amount of Interest received is given every year to the students who get highest marks of B.Sc. Part 1,2,and 3 in cash.College regularly imparted trainings on soft skills, language & communication skills, life skills including tips on physical fitness,health& hygiene and computer skills to its students. On an average nearly 323 of total enrolled students were benefited by the guidance for competitive exams and career counselling provided by the College during last five years. The College strictly adhered to the execution of guidelines by statutory / regulatory bodies, zero tolerance on sexual harassment,offline submissions of students' grievances and timely redressal of student grievances in a transparent and expeditious manner. The College facilitated the vertical movement of its students from UG level to PG level and recorded a progression of 89 students from UG to PG during last five years. The College also recorded a progression of 33 students from UG level to substantial gainful employment during last five years. The College students participated in many inter-college / district / zonal / state level competition of sports and collectively won 3 awards during the last five years. The student union of College was constituted every year and its office bearers were elected or nominated as per the Government directives. Colleges NSS, Youth Red Cross has student members in plenty and they pro-actively participate in the social service, health sensitization awareness activities carried out by the College.The Alumni Association of College has remained obliging & benevolent and contributed liberally towards Colleges development.

Governance, Leadership and Management

The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance and decision making bodies of the institution. The effective leadership is visible in various

institutional practices such as decentralization and participative management. The college functions through the activities of the committees constituted by the Principal every year.

The institutional Strategic/perspective plan is effectively deployed. These plans are made for Teaching and learning purpose, Community Engagement purpose and for Constructive Engagement purpose.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines: Order received by the Affiliated university, Order received by the Department of Higher education, Chhattisgarh Government; Order received by the UGC and the order received by MHRD, GOI. Since, the Principal is the head of the institution, he/she is directly responsible for the functioning and growth of the college in various issues like administration, academics, co-curricular, extra-curricular and extension activities.

The college implements e-governance partially in Administration and in Finance and Accounts. All the salary and payments from college to the beneficiary are done either through bank's cheque, NEFT/RTGS, or online. The college conducts regular audit of annual books of accounts.

As per HEDCG, the College adopts Performance Based Appraisal for teaching and non-teaching staff. There are two types of Performance based evaluation method. The first is called "PBAS [Performance Based Appraisal System]" and the second is "Annual Secret-Report". The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. After filling this format is sent to HEDCG.

Institutional Values and Best Practices

Our college is Co-education college highly conscisous for rural area students. College is sensitive to gender issue with zero tolerance towards sexual harassment. Under the empowerment of women girls students took training for 2 days at the Asmita Kendra Rajnandgaon. No large amount of waste water and garbage is produced in college under solid and liquid waste management. Small amount of garbage is dumped in to farm nearby our college and small amount of waste water sinks in to earth. College has undertaken all the green campus initiatives like automobiles restriction, bicycle use by students and staff, pedestrian friendly roads, plastic free campus. greenery , energy conservation and environmental concerns is taken care of collage committes. Plantation is done every year. A mini medicinal garden has been developed by science faculty students. Our college celebrate every year cultural, regional, linguistic etc programmes such as – Minority day, Voters day, Yoga day, Human right day, Hindi diwas, Vivekanand jayanti, etc. Under Constitutional obligation college organizes programmes on Constitution day, The Republic day and Independence day.

Dress code and Blood donation camp are the best practices of our institute. The students are empowered through educational and extra-curricular activities to be better citizens and leaders in fast-changing culture of the society.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. RANI AVANTI BAI LODHI COLLEGE, GHUMKA, DISTT. RAJNANDGAON (C.G.)
Address	Govt. Rani Avanti Bai Lodhi College, Ghumka, Distt.-Rajnandgaon (C.G.) Village and Post- Ghumka, Distt.-Rajnandgaon (C.G.) Pin Code - 491444
City	RAJNANDGAON
State	Chhattisgarh
Pin	491444
Website	www.rablcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	I. R. Sonwani	07744-296940	9993785427	-	govt.collegeghumk a@gmail.com
IQAC / CIQA coordinator	B. K. Dewangan	07744-296018	9424126588	-	bheshkumar59@g mail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	15-08-1989
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Hemchand Yadav University Durg	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	06-10-1998	View Document
12B of UGC	06-10-1998	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Rani Avanti Bai Lodhi College, Ghumka, Distt.-Rajnandgaon (C.G.) Village and Post- Ghumka, Distt.-Rajnandgaon (C.G.) Pin Code - 491444	Rural	15.89	4164.75

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Higher Secondary Examination	Hindi	520	520
UG	BCom,Commerce	36	Higher Secondary Examination	Hindi	180	133
UG	BSc,Science	36	Higher Secondary Examination	Hindi	220	210
UG	BSc,Science	36	Higher Secondary Examination	Hindi	180	62
PG	MA,Hindi	24	Graduation	Hindi	80	63

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				12			
Recruited	1	0	0	1	0	0	0	0	5	1	0	6
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government			15	
Recruited	4	0	0	4
Yet to Recruit			11	
Sanctioned by the Management/Society or Other Authorized Bodies			0	
Recruited	0	0	0	0
Yet to Recruit			0	

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	4	0	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	5	3	0	8

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	15	0	0	0	15
	Female	48	0	0	0	48
	Others	0	0	0	0	0
UG	Male	412	0	0	0	412
	Female	516	0	0	0	516
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	49	39	32	73
	Female	55	74	63	72
	Others	0	0	0	0
ST	Male	10	10	8	9
	Female	13	20	19	15
	Others	0	0	0	0
OBC	Male	214	254	262	325
	Female	318	376	445	456
	Others	0	0	0	0
General	Male	13	3	10	20
	Female	9	7	10	21
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	1	0	2	0
	Others	0	0	0	0
Total		682	783	851	991

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
43	43	43	43	43
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	05	05	05

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
991	851	783	682	593
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
682	656	630	620	542

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
288	262	217	191	93

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	18	18	18	18

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
26.35	46.87	40.45	15.54	26.12

4.3

Number of Computers

Response: 15

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Rani Avanti Bai Lodhi College, Ghumka affiliated to Hemchand Yadav University Durg follows the syllabus as prescribed by the university. The college has implemented the curriculum in a very effective and precise manner by following the academic calendar as prescribed by the university. The college has adopted following measures for effective curriculum delivery. At the beginning of the academic session, the college arrange for the staff council meetings regarding the discussions about all activities that are to be scheduled during the session.

- 1.The academic session begins with inaugural address of the principal welcoming the new students and the college staff.
- 2.The faculty members introduce the nature and structure of the course with various subject options to the students. The students and the teachers interact with each other to resolve their various queries regarding the course structure and schedule of the course. The introductory classes are seen as a measure to establish cordial relations between the new students and the faculty members.
- 3.The college prepares the academic calendar in accordance with the academic calendar of the university and also prepares time table for the delivery of lecture within a stipulated time frame.
- 4.The implementation of time table is monitored by the academic committee, Principal and HoD of various departments.
- 5.According to the time table various subjects are allotted to the faculty members.
- 6.The teacher prepares their own daily diaries regarding the topics taught by them in their lectures. This is followed by unit tests after the completion of the particular unit so there is a unit test after the completion of unit in each paper.
- 7.The college carries out various extra-curricular activities like debate, essay competitions, quiz, and Cultural activities to hone their skills to cope up with challenges of the modern world.
- 8.The college also undertakes educational tours, excursions and around the city to enhance the theoretical knowledge imparting practical experiences.
- 9.In the execution of the curriculum the library plays an important role.
- 10.The faculty members and the other staff members of the college maintain cordial relations with the students and always eager to resolve their various issues like enrolment, filling of examination forms, scholarship forms etc.

Documentation: The unit test record is maintained by the teacher. All students appear in the model exam. Its marks are sent to University. More over these marks are added in student's final exam mark sheet. This evaluation process is prescribed by the university in its syllabus design.

The entire college staff gives their best for the effective implementation of the curriculum. For detail schedule please find the attached academic calendar of the current academic year.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

1. An academic year starts in the month of July every year and ends in the month of June of the succeeding year.
2. Academic calendar of the session starts with admission process of UG & PG classes for which advertisements through proper channels and transparency in the admission process is followed. Date of issue of admission forms and their submission is decided, declared and notified through newspapers, Colleges' website and also displayed on the notice boards. Admissions to both UG and PG classes are provided on the basis of merit and Government's reservation policy for SC/ST/OBC students.
3. Class wise teaching time table is displayed on the notice board of the College.
4. Due to the lack of classrooms our college is going on (10.30 AM TO 5.30 PM)
5. Month wise teaching plan is prepared for each Course / Paper of all the UG & PG classes.
6. New session for UG Part-I classes as well as for PG I sem. classes starts from first week of July. UG classes operate on annual basis while PG classes are divided into two Semesters per Academic year according to the University rules.
7. For timely completion of syllabus, Guest Lecturers and Contractual Teachers are appointed by the College.
8. Induction and Orientation programs are organized by Colleges' IQAC for new comers as an essential part of the post-admission process. The freshers are made acquainted with the College and University norms and regulations. The main curriculum and awareness about extra-curricular and co-curricular activities is also conveyed to the students.
9. Internal assessments for PG classes start in the month of September every year. The conduction of internal assessment is a regular process and a part of curriculum and the marks obtained are added to the final scores in semester exams. Model exams for the UG classes are also conducted in the month of January for preparing the students for the annual exams and the marks obtained are added to the final scores in annual exams.
10. Youth festival is celebrated in the month of November. The active participation of the students in the youth festivals sensitizes them about their traditional and cultural values.
11. Extracurricular and co-curricular activities are conducted in the month of December which includes those activities that help in grooming the personality and cultural aspects of the students.
12. In order to provide better education to students, the College arrange for short-term courses, workshops and entrepreneurial training sessions that enable students to invest their interests and hobbies in the right direction and work on almost every aspect of their personality development.
13. Annual cultural programs, Annual Sports and Annual Day are organized in the month of December or January every year. The participation of the students in these events gives them the opportunity

to express themselves through their talents and interests.

Several workshops and seminars are organized from time to time for the students. This supports the main curriculum and provides better training and technological information to the students.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 40

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 02

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

1.3.1- Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum Co-curricular and Extracurricular Activities

Co-curricular and Extracurricular Activities

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

1. Gender

Numbers of programs are conducted for women and girl students. The committee for Woman Anti Harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.

2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak piats, plastic free drive, Poster Competition, Debate Competition, etc. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns at Temple places, Public spaces etc. The cleanliness program is organized to clean ponds, watering plant, Celebration of various days like World Environment Day, N.S.S. Day, etc. The college has taken initiative in Swachh Bharat Summer Internship (SBSI) Abhiyan and Tree plantation programs which are introduced by the Indian Government.

3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are organized by NSS and govt. bodies. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., SVEEP, and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, AIDS awareness programs, Voter's awareness program, Blood donation camps, etc.

Curriculum relevant to Gender Issues:

B.A.II Sociology-Paper-I: Unit-II, Women and Minorities.

Curriculum relevant to Human Values and Rights:

B.A.III, Pol.Science-Paper-I: Unit-V, Human Values.

B.Com.I, Paper-II: Unit-V, Human Values

Curriculum relevant to Environment and Sustainability:

B.A.III, Political Science-Paper-I: Unit-V, Environment.

B.Sc.III, Zoology-Paper-I: Unit – I, Ecology, Unit –II, Environment Biology.

B.Sc.III, Botany-Paper II: Unit-II, Ecosystem., Unit- III, Ecosystem.

B.Sc.I, B.A.I, B.Com.I : Environmental Studies (All Units).

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 9.3

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.4

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 4

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 71.21

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
991	851	783	682	593

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1180	1140	1100	1080	940

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
682	656	630	620	542

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At the time of admission the college constitutes an admission committee with six faculty members which helps the student to select the stream from courses offered at UG and PG level to explain them the prospects and advantages of a particular course. It becomes easier for the students to select the stream of their choices Here the role of admission committee significant to make them appropriate choices.

Students of various hues are given admission in the college. Both advanced and slow learner are placed together initially in the beginning of the session. They are made familiar with the course structure, the objectives and the outcome of course is explained to them.

Once the students settle down and become familiar, the college began its endeavor to identify the students on the basis of their learning capabilities into advanced learners and slow learners. One of the easiest means to identify them are through the programs like quiz, debate and essay competition organized for the students from time to time.

Besides the unit tests conducted after the completion of each unit helps the faculty members to identify the advanced learners and slow learners. Slow learners of different streams who are identified are taken care of by the respective faculty members.

the problems of the slow learners the faculty member acts both as counselor and mentor. Most of the slow learners come from extremely poor background.

Therefore college has taken following steps to address their concern:

- 1.They are also given tips about writing the exam method and strategies adopted to get good marks.
- 2.Books are provided to them from Book Bank and specimen copies of the faculty members are given to them.
- 3.They are also given Scholarships.

For the advanced learners the college has taken following measures:

- 1.The advanced learners are nurtured through career counseling. They are given information about various career options in accordance with the course pursued by them in their graduation.
- 2.The faculty members especially give addition information regarding each topics taught in the class.
- 3.The college also organizes debate, quiz, essay and competition, on various burning topics to hone their writing and communication skill. They are also given prizes as means of encouragement.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 58:1	
File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
<p>Response:</p> <p>The college firmly believes in student centric learning methods and starts its preparation well in advance before the beginning of the academic session. We strictly adhere to the academic calendar of the Hemchand Yadav University Durg In the very first meeting of the college academic council plans and strategies are chalked out under the guidance of Principal, IQAC committee and other senior faculty members. Following are the methodologies are used for enhancing learning experience.</p> <ol style="list-style-type: none"> 1. For academic learning the course work is assigned to various faculties and constant monitoring of the course progress is done by periodic review of the daily diaries of faculty members. The attendance of students is taken to ensure their presence in the class. The units tests are carried out for their continuous evaluation and progress. The performances of students are reviewed both with students and with the faculty members. 2. Experiential learning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Botany and Zoology uses this method. Students take interest and learn things via experiential learning. 3. Moreover the college has the feedback mechanism also in operation at various level including feedback from students, teachers and alumni about the institution for overall qualitative up gradation of the college. 4. For participative learning the students are entrusted with the responsibilities to organize various cultural programmes and activities so as to learn the spirit of a good team work. There are organizations like NSS to emphasize importance of learning 5. Summer Internship Program: The NSS Swachh Bharat Summer Internship is organized for NSS students. Only 50 student can participate in this program, where they learn about the importance of cleanliness. They do their job of 100 hours in the selected villages. No other academic Summer Internship Program is organized by the college except NSS. 6. For the purpose of in depth understanding of the course material and better comprehension the college do organize guest lectures, celebrating the birthday of renowned personalities to inculcate

human values, instill in self confidence among the students.

7. The students are encouraged to participate in Quiz Debate, Essay Competition to hone their skill.

8. The college magazine gives them the platform to explore their creative mind and potentialities.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Use of ICT helps in teaching and learning. ICT helps teachers to interact with students. It helps in effectiveness of classroom. It is a tool for teaching and learning itself, the medium through which teachers can teach and learners can learn. It appears in many different forms.

Learning Management System (LMS) & E – Learning Resources

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by some faculty members in class rooms.
2. The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled computer/laptops/tablet systems are occasionally used by some teachers in classroom.
3. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks are conducted in seminar hall using ICT facilities. Other department e.g., B. Com., Botany uses ICT tools.
4. Social media whatsapp & Telegram group are also formed. In this group important study material is sent. The notes, old question paper, Lecture video etc. are sent to students. Student gets contact with each other and also with teacher.
5. Other department also uses the ICT for teaching. The college activity is sent to each other, as photo, message and information. This method helps student to join-up with the college. Any information of University regarding him is also sent to student.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 165:1

2.3.3.1 Number of mentors	
Response: 6	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 136.92	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)											
Response: 23.66											
2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years											
<table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>5</td> <td>4</td> <td>2</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	5	5	5	4	2	
2020-21	2019-20	2018-19	2017-18	2016-17							
5	5	5	4	2							
File Description	Document										
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document										
Any additional information	View Document										

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 6.88**2.4.3.1 Total experience of full-time teachers**

Response: 117

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4-unit test and 2-terminal examinations, out of seven internal examinations.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides.

The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected.

The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in the class-rooms, specially in mathematics.

Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms.

The concerning subject teacher keeps the record of all internal exams, e.g., unit-test, quarterly exams and model exams, if it is not secret in the university level.

The mark of model-examination is sent to the university, as it is a secret data. Its marks are not shown to students. The 10% internal mark of each paper in the model examination is sent.

Similarly, the black-board presentation or the power point presentation is done by students. A student has to present his answer among other students. This method releases shyness of a student and develop the self-

confidence in him. This method is very useful for personality development of student also.

After showing the answer sheet to students, the copy of the student is kept in the internal-examination section. One may observe the marks and copy in the same session. However, this marks does not increase student's academic marks in the Annual examination.

In PG classes, a student has to attend the internal examination compulsorily. Its marks are sent to the university to add in the semester mark-sheet.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college has a mechanism to deal with the internal examination related grievances. First of all, college tries that there should not be any grievance regarding internal examination. If so, the college tries using mechanism.

There are two type of *Examinations* in the college viz., internal examination organized by the college and external examination (or, university examination) organized by the university. Further, there are two types of *internal examinations*, first for the *undergraduate* courses and another for the *postgraduate* courses. In the undergraduate course program, there are 7 internal examinations, out of which 4 are *unit tests* and 3 are *terminal* exams. In postgraduate program the internal examinations are based on project/presentation and written test, while the external examination is the semester examination. The undergraduate course program is of annual pattern.

Similarly, in the postgraduate course programs, there are 4 or 5 internal examinations according to one paper each. Which are projects and /or presentations according to their syllabus.

All the discrepancies regarding examination, faced by the college, is immediately brought to the notice of the Controller of Examinations of the University; and corrections, if any, are done only after getting instructions from the University. It is very transparent and time-bound. Sometimes, it so happens that in the university examinations, the students get questions which are out of syllabus. As soon as the students point out, the Centre Superintendent immediately apprises the Controller of Examinations of University over phone. The problem can be solved only on the advice of the Controller of Examinations. In brief, the grievance are resolved in the following manner:

- 1. Before Examination:** Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest.

College Exam Cell helps the student for filing the application form.

2. During Examination:

1. **Internal Examination:** During internal Examinations, if any student finds discrepancy in question, e.g. given answer options are not correct, data given in question is insufficient or options are repeated, out-of syllabus questions students may report it as invalid question. Committee at University takes cognizance and resolves the grievance.
2. **Theory Examination:** College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc.
3. **After Result Declaration :** After result declaration by university, if any student has objection with result, he/she comes to College Exam Coordinator for the same. College Exam Coordinator addresses their issues. If students are not satisfied about their marks, he/she may apply for online revaluation form. In other cases like absentees case, the application of student is forwarded to university for corrective action.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

1. Program outcomes of Bachelor of Arts:

PO1. Knowledge and understanding of arts field: To develop a detailed knowledge and understanding of arts field as core disciplines in humanities, social sciences and languages.

PO2. Reading and writing skills: Students can interpret with an awareness and curiosity for other perspectives. They will be able to write effectively for a variety of professional and social setting. They will develop an awareness and confidence in their own voice as a writer and analyze complex social and natural problems with the help of their degree specialization.

PO3. Critical Approaches: Students will develop an ability to read works of literary, and cultural criticism and develop idea with the help of their specialization. They will express their own ideas as informed opinions, small projects and practical and understand how their own approach compares to variety of critical and theoretical approaches.

PO4. Environment Awareness: Understand the issues and problems of environmental context and develop environmental awareness in the mind.

File Description	Document
Upload any additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Govt. Rani Avanti Bai Lodhi College, Ghumka, Distt.-Rajnandgaon (c.g.) are stated and communicated to teachers and students. This will our stake holders to get the clear picture of a particular programme & course. The details of Program Outcomes and Programme Specific Outcomes subject wise are as follows,

Response:

The attainment of program outcome and program specific outcomes and course outcome has to be evaluated continuously in order to realize our vision version of transforming lives and community through learning. The attainment level of PO & PSO and CO is determined internally by means of unit test and internal assessment and assignment given to the students.

Externally by the annual, semester and supplementary examination conducted by the university. The Analysis of examination results in the college council and IQAC gives an insight into quantitative attainments of PO, PSO & CO but for qualitative attainment of PO, PSO & CO the college organizes Essay, Quiz and Debate competition both at the college level and also at the department level from time to time. Besides this college has also evolved the feedback mechanism of taking feedback from students, teaching faculty's alumni and parents from the academic session 2019-20. The method of tests, assignments, competitions among students and feedback mechanism from stakeholders helps the IQAC and CO to evaluate the level of attainment. In the beginning feedback was taken from students and teachers. The subsequent year we involved parents and sought their feedback. After the constitution of Alumni Association, the Alumni are also included in the feedback mode of evaluating the attainment of PO, POS, and CO. Even competitions like poster making are also used as a tool to evaluate the qualitative attainment level.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 93.09**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
272	255	193	144	87

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
272	255	207	183	93

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 5.88

3.1.2.1 Number of teachers recognized as research guides

Response: 1

File Description

Document

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

- The spacious class rooms and smart-room are well established for conduction of classroom internal seminars, group discussions and awareness programs that enable not only the students, but also the faculty for exchange of views and innovative ideas.
- Human Resource Development : At the entry level, the college recruits meritorious, dynamic and enterprising young faculty through an elaborate selection process that involves careful scrutiny of applications. They are recruited to teach the Undergraduate and Postgraduate courses.
- Performance Based Assessment System (PBAS) encourages faculty members to enhance their teaching, research and administrative skills, as well as social services. Faculty members are encouraged to undergo professional development programmes, to organize and participate in Conferences, Seminars and Workshops.
- The well combined laboratory is the best center for transfer of knowledge through technology and practical.
- The Library loaded with a variety of books, and the computerlab with latest softwares and Wi-Fi facilities help the students to update their knowledge with the latest information.
- The field in vicinity and the garden beds are the easy source in imparting knowledge about herbs and medicinal plants.
- The club activities conducted by the Dept. of Zoology motivates the students to take care of the plants and animals around, study biodiversity and maintain the Ecosystem. Water conservation and its importance is encouraged through the activities of NSS.
- Special awareness programs, sessions and coaching are usually conducted by Career Guidance, which help the students to move onto a right direction with regards to their careers.
- Every year various programs are conducted by the students involved in the NSS club in the surrounding villages of the college, which spreads awareness about good and ethical work among the people.
- College dress has been implemented for the students in our college, so that the unity of the students can be coordinated, and the ill-will of rich and poverty should not be established.
- Students are encouraged to share the information about their respective or related subjects through newspaper cuttings, displayed on the display or notice boards.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 2

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the

last five years**Response:** 0.28**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	4	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.06**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The institution has taken a number of measures to associate itself with neighborhood community through

the extension activities in terms of sensitizing students to social issues and holistic development.

In the last five years, the college has contributed a lot in the social welfare and awareness of the students through many activities of NSS. The various departments like Science, Arts and Commerce, implement such activities.

The college is well aware of its duties and obligation towards neighboring committees in terms of activity and towards sensitization students to social issues. In last five years a lot of extension activities and awareness program has been undertaken by the college under the aegis of NSS. Besides NSS activities, the college involves other students also. In the last five years the NSS wing adopted a village every year to carry out extension activities like survey about literacy and education level their occupational profile health and hygiene. For the last two year they have focused themselves on cleanliness campaign under Swachhh Bharat mission and have conducted survey about condition of toilets in village they have adopted. The college student under the leadership of NSS has carried out AIDS awareness campaign, anti smoking day campaign, drug de addiction campaign and cleanliness drive in the college and outside the college in various parts of many villages.

To sensitize students towards social issues, the college has the tradition of celebrating various days to make them aware about the issues concerning society. We celebrate birth anniversary of renowned personality both national and regional. The college celebrate National Youth Day, Teachers Day, Hindi Diwas, World Literacy Day, State Foundation Day, Independence Day, Republic day and World Yoga day to name a few. The faculty member also participate along with the students in these extension activity and strive to inculcate sensitivity in students about social issues especially sensitivity towards gender and environment.

Seminars and workshops conducted by the career Guidance cell provides guidance to the students to opt the right career.

Special hands-on training and Workshops conducted by Science departments help the students to update themselves with latest technologies, information and research methodologies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 65

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	13	13	15	13

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 0.13

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

<p>3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year</p> <p>Response: 0</p>											
<p>3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17							
0	0	0	0	0							
<p>File Description</p> <p>Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship</p>		<p>Document</p> <p>View Document</p>									
<p>3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years</p> <p>Response: 0</p>											
<p>3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17							
0	0	0	0	0							
<p>File Description</p> <p>e-Copies of the MoUs with institution/ industry/corporate houses</p>		<p>Document</p> <p>View Document</p>									

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is well endowed with ample fresh air, sunlight, greenery, pedestrian friendly roads, soil with high water absorbing capacity and a peaceful environment conducive to teaching and learning. The college campus has a land area of 15.89 acres with a total built-up space of 1464.75 sq. mts. The college building is judiciously designed with infrastructure facilities comprising of spacious and well-ventilated classrooms and corridors with terra cotta flooring. Classrooms are with fans, dust-free green boards, comfortable chairs, tables, benches and desks for a smooth teaching-learning process. The Wi-Fi enabled college campus keeps the students connected and updated to global happenings.

The college has well equipped computer laboratory where in the students learn the computer programming. It has 15 PC desktops available for use. The college has one smart classroom equipped with Smartboard & Smartsolutions software to be used for power point and audio-video presentations. The college also has one Seminar Hall/ Classroom with capacity of 150 and well equipped with Smart Board, LCD projector and microphone & sound system for addressing to a larger number of audience.

The college building was handed over in 2007. Initially, it was a 09 rooms building. It has two floors. In ground floor consists of Principal's room, IQAC room, Office room, , NSS room, Examination control Room/ Staff room, Girl's Common room, and practical laboratory. There are 06 class rooms on the ground floor. In ground floor there is a combined Laboratory of Physics, Chemistry, Botany and Zoology.

The college has grown leaps and bound in last 32 years. Initially the space and facilities were more than adequate. With the passage of time as the number of students increased manifold, the college has taken steps to provide adequate facilities to the strength. With over 991 students enrolled in the current academic year the college has been compelled to take expansionist measures, so that the needs and requirement of the students learning and teaching can be met.

At present the building of the college encompasses 09 classrooms equipped with Wi-Fi facilities out of which, 2 classrooms are with LCD facilities and Seminar Hall also has LCD facility for learning and teaching purpose.

Library room- The ground floor has a reading room and a library. However, the most important for component for teaching learning process is the library, the traditional component includes number of books 17176. The college library uses these facilities for the programs run by the college.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, Gymnasium facilities are also available in the college. We give its detail below :

SPORT FACILITIES-

College encourages sports activities. A number of players has played district, university and state level games. It provides indoor games as well as outdoor games. Some of the outdoor games are:

Kabaddi

Kho-Kho

Cricket

Badminton

Table-Tennis

Some of the indoor games available in college are:

Carrom board

Chess

Gymnasium

Sports ground is available but it doesn't have as many facilities as it should. The college has organized the inter college sports events in sector level kabaddi and at the university level. The college sports department with its limited infrastructure is trying its best to meet demands of student for their overall development. Every year in the month of December, the college organizes intra college sport event like, slow cycle race, musical chair, athletics and spoon race etc. the college has also prepared teams for inter college cricket, for the student field sport. Lectures & talks are organized on health practices from time to time for all stake holders.

The development of the mental facilities are also indispensable component of the learning- teaching process. The college on a regular basis organizes debate, quiz and essay competition for the students to

have their skills. They are also encouraged to participate in various events organized by the university and the state government.

NSS program are also conducted by the NSS unit in college and beyond college. One day camp and seven days special camp and other activities are also organised.

Cultural programs-

To conduct cultural activities in this college, there is a cultural committee. This committee organizes many cultural program including literacy events. Some interesting programs by the committee are debate, fancy-dress, hair-dressing, rangoli, painting, mehandi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc. The professor incharge of cultural committee is Prof. (Mrs.) PritiKhursail, who is good manager of cultural activity.

List of equipment in the music room-

Scale changer harmonium

Tabla

Key-board

Kanga- drum

Gymnasium-

There is a separate room for gymnasium under the sports section. The sports officer with staff's handles it beautifully and carefully.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 8.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 100**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
26.35	46.87	40.45	15.54	26.12

File Description**Document**

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The library automation is the use of semi-automatic library activities as acquisition, cataloguing, and circulation. Library automation is used to imply just the mechanization of traditional and /or manual house-keeping routines of a library. Our college established in 1989 with no post of librarian but one post of book-lifter. The librarian job is performed by a professor in charge Dr. K.D. Deshlahra.

However the most important for component for teaching learning process is the library, the traditional component includes number of books 17,176. The college library uses this facilities for the programs run by the college ?

The process of doing semi automating in library is being done by manual entry of books in the word-page. From this process, the library records for issue of books to student and its return to library will be easier.

From this process following may be possible:

1. Maintaining the issue records of books
2. Listing of books by Authors name
3. Listing of books by publishers wise
4. Listing of books price wise
5. Listing of books subject-wise
6. Listing of books item-wise, i.e, UGC, Book-bank, SC/ST etc.
7. Receipt and billing records are also maintained

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 6.45

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.13	7.30	15.75	1.73	3.36

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 60.02

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 605	
File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

There are different digital technological facilities available in the college. There are 01-smart classroom, and 01-digital equipped conference hall in this college. A well-equipped computer lab is also functioning in the college. The students of the college have access to the computer lab. The college building and the library room are facilitated with Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all students and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms , whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT.

The college regular maintains the IT facilities. Following are some basic facilities for updation:

Computer is formatted in regular basis. College itself formats the computer without ` fees and with the help of computer operator. Anti-virus is regularly installed in computer. All computer has anti-virus.

Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Office room, IQAC room, various departments including library and laboratories. CCTV is Coverage.

Website is maintained by Ravi solutions, Durg. College pay a fees for maintains. In this head college spent following amount:

Rs. 4000.00 = in 2016-17

Rs. 4000.00 = in 2017-18

Rs. 4000.00 = in 2018-19

Rs. 20000.00 = in 2019-20.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 66:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 61.87**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
16.10	30.12	19.65	13.45	12.76

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

Our college adopts a systematic procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, , computers, classrooms etc. Every year each department gives a list of equipment, repairable or broken, called physical verification.

First we look the cleanliness program:

1. One JBS employee cleans the campus on regular basis .the watchman and book lifter do the cleaning work when time permits.Sweeper cleans all the 05 toilets till March 2021. After March 2021, the toilets are cleaned by daily wages sweeper/ labourer from market.
2. Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. There are cleanliness captain nominated by NSS in each classrooms. The cleanliness captain reports if there is any dirty place in the campus. They also take part in the cleanliness awareness program held by NSS.
3. Since there is a lab-attendant clean the laboratory time –to-time under the supervision of HoD.
4. Water purifier is maintained time-to-time.

Now, we give the details of academic and support facilities

1. Projectors, Computers, CCTVs, WiFi and anti virus etc. are mainted by a responsible officer from teaching staff. There is a technical officer for this purpose, under which the non-teaching staff and computer operator operates these items.
2. If there is any mechanical or functional error in above academic and support facilities the HoD has to write an application to the principal for its maintenance.
3. A professional mechanic also observes these issue if the problem is not solved.

Maintenance of library and sports facilities :

1. One book-lifter is posted in this college. He keeps the library maintenance.
2. No post of sports officer is sanctioned. Sports officer job is performed by a professor in charge Dr. K.D. Deshlahra. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament.
3. **Infrastructure and furniture maintenance** The building was constructed by state PWD (Public Work Dpartment) . from time-to-time PDW maintains the college building. It whitewashes and repairs some broken items if necessary. Many furniture is broken every year. Also,the strength of the college increases every year. The number of examinees in regular and private classes are increasing every year. So, the furniture is a necessary item to maintain. Keeping this in mind, every year furniture is either purchased or repaired.

Following is the internal data of expenditure in the **maintenance head:**

2016-17 furniture purchase amount = RS.1,54,147.00

1. Repair and maintenance=RS. 2,57,320.00 and new furniture amount

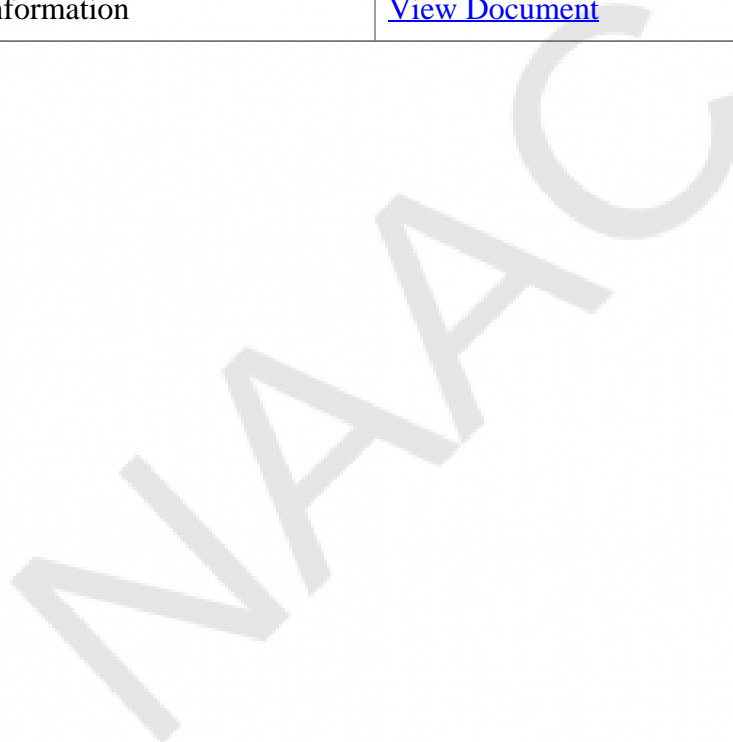
=RS. 1,98,958.00

2018-19 Furniture purchase amount=RS. 1,59,948.00

2019-20 Furniture purchase amount=RS. 5,00,000.00

2020-21 furniture purchase amount=RS. 1,20,000.00

File Description	Document
Upload any additional information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 79.5

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
796	719	652	512	441

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 8.72

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	200	123	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.29

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
8	5	6	11	3

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 30.9

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 89

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institution facilitates the representation and engagement in various bodies of our college. There are many committees in which student's representation in administrative bodies such as Student Souncil, Class Representative, Anti Ragging Committee, Sexual Harassment Redressal Committee, IQAC Committee etc.

Student council :

Every Year the Students Council is constituted by election or by nominations through merit basis as per the government directives. For the last one year student council was not constituted due to this Corona Pandemic . Prior to this for three Consecutive Years Students Council was Constituted by nomination and the academic Session 2016-2017 Students Council and class representative were electorally chosen through voting by the college students. The structure of Student council envisages Student Union President, Vice-president, Secretary, and Joint-secretary, class representative for each class, apart from this social activity committee, sports committee, cultural committee etc. In these committees female students are given adequate representation.

There is incharge senior teacher for student council nominated by the principal the Students council plays important role in various activities Organising in the lager interest of students such as the Fresher-welcome, Annual function , Seminars , Blood Donations Camp, Swachchhabharatabhiyan, Teacher day Funcation, Sports events etc.

The *IQAC* committee is working in the college. One or two members are nominated from student's section, Alumni, external members, teachers, administrative officer from college are other members of the committee. Representation in the IQAC committee can be seen through the link <http://rablcollege.ac.in/Reports.aspx?title=IQAC%20%E2%80%93%20Composition>

One wing of college Red Cross Society is the youth Red Cross which is comprised of student member who works and outside with the college health center and also for spreading health and hygiene awareness and in the college campus.

Another wing of college Red Cross Society is Red Ribben Club which comprised of student members who spread awareness for AIDS among the student community of college and also among the local residents especially youths. The Student member's of Red Ribben Club hold campaigns through poster presentation, debates and group discussion to generate AIDS awareness among youth.

Sexual Harassment Redressed Committee : Girls (female students) are active participation as the member of Sexual Harassment and Redressal Committee.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 13.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	26	11	22

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has a registered alumni association. The aims of the association of the alumni are:

1. To get the student centric suggestions obtained from feedback of alumni.

2. To get the suggestions for development of college and its activities.
3. To receive the help in some common managerial problems such as- Admission Helpdesk, examination Helpdesk invigilation duty, conduction of sports events as a coach or/and a team-manager, etc.

The official name of alumni association is **“Bhutpurv Chhatra-Samiti, Govt. Rani Avanti Bai Lodhi College, Ghumka, Distt.-Rajnandgaon (C.G.)”**. It was established by the Principal of the college and registered under the **“Chhattisgarh Society Registration Adhiniyam 1973”** (Serial Number 2437050719). It’s registration Number is 122202199596 date 22.10.2021 Ghumka, distt.-Rajnandgaon.

Many passed out students of the College have achieved great success in their professional lives and have attained influential positions in the society like Police Department, School Education, Legislation, Banking sector, Army, Telecom, Panchyat Vibhag etc. The Alumni of the College thus comprise of a mix of homemakers, educators, professional workers, entrepreneurs, industrialists, politicians.

The College has fairly contributed in the development of its passed out students in becoming respectable citizens of the society and earn name, fame and money. Therefore, the Alumni of the College also realizes it as their duty to reciprocate to the Colleges' contribution by offering support in the form of either cash or kind.

Every year the association meets for feedback filling. Here they can put their views regarding the development of college through suggestion. This feedback is analyzed as a numerical data by the IQAC. The suggestion and action taken report is then uploaded in the college website.

Our important and famous alumni are-

1. Shri Vinod Dhundhune, Lecturer in Commerce, Higher Secondary school, saloni
2. Shri Jagdish Soni, Blood Bank Supervisor, Govt. Hospital , Rajnandgaon
3. Smt. Gangeshwari Sahu, Lecturer in Commerce, Higher Secondary school, Mode.
4. Shri Rajesh Kumar Sahu, Clerk cum Cashier, ICCI Bank Manpur, Rajnandgaon

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The college follows its vision, mission and core values to serve better for students. The governance of the college

matches vision, mission and core values of the college.

Our vision, mission and core values are as follows:

VISION

We aspire to emerge as an institute of excellence with a difference wherein we develop intellectual, emotional, cultural, moral, ethical and entrepreneurial values in students by imparting higher learning and value based education in line with national standards so that the whole society is benefited and uplifted.

To make students aware about impotence of knowledge. To help achieve there's best in presented

To help students achieve their best in personal and professional life

Mission

- To provide quality higher education and value based learning to students at minimal cost.
- To maintain excellent academic standards by utilizing modern tools & technologies for effective teaching-learning processes.
- To motivate students to strive for self-reliance and entrepreneurship.
- To encourage and promote faculty members for advanced research and teaching methods.
- To inspire and prepare our students to compete at national platforms in the fields of academics, arts and sports.
- To inculcate the Indian heritage and culture and to instill moral values of life in the minds of the youth.
- To promote leadership qualities and to develop entrepreneurial skills among students.
- To extend the services of the institution for the betterment of the society.

Core Values

1. Pursuit of Excellence through Education.
2. Social Responsibility and Civic Awareness.
3. Honest and Moral Uprightness.

4. Empowerment through Education.
5. Faith in its Own Capabilities.
6. Academic Excellence.
7. Continuous Improvement in Education.
8. Institutional Awareness and Practicability.

The governance of the institution is reflective:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, Non-teaching and Supporting Staff, Student’s Union, Class Representative (C.R.), alumni and Local Management committee called Janbhagidari Samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision, mission and core values of the college. For example, these are *Examination Cell, NSS, YRC, Career and Counselling Cell, Library and Sports committee, Cultural committee, Internal Examination committee, Antiragging committee, College-Magazine committee, RUSA and UGC committee, Disciplinary committee, Scholarship committee, Grievance Redressal committee, etc.*

All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session.

For academic performance meetings with HoDs and faculty of various departments is held. Also, the teaching progress is checked monthly by Daily Diary. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by Principal with finance committee, headed by himself. It deals with the finance received for the various grants and amount received from other sources for overall development and maintenance of college, the Principal and the JBS committee approves it.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

NSS committee:

There is a unit of NSS started in 13/09/2005. Since then the regular activities are done. There is one unit of NSS. The collective strength of the unit is :

- Every year there is constituted a “**Salahkar Samiti**” of teachers, who give suggestions.
- Every year NSS nominates some students as group leader and its activity body.
- Captain's Nomination is done every year.
- Every year groups are constituted in the annual camp to handle many activities as well as cultural program, cleanliness program, Cooking program etc. Student do their works in these groups.
- In the quizzes and other events, student take part in groups, which have a group-leader.
- NSS reports its activity to the Principal through the program officer.
- Regular university monitoring through “district co-ordinator”

Examination committee

Our college is the center of annual examination, and semester examination for both regular and private students. It has nearly total 1600 examinees in annual examination against 991 admitted students. The college also runs the internal examination. Examination are, quarterly and model examination. The college handles all examinations carefully and successfully by co-operative methods with no malpractices in Annual exams. There are three shifts in examinations, each shift with a team of class- 3rd and 4th employee. Every year before starting of annual examination, the college organizes an orientation program for all the invigilators and examination related team, i.e., Superintendent, Assistant Superintendent and its team. It is to be noted that the invigilators come from other schools and local JBS Teacher. This is the proof of *effective leadership in our college*.

Student Union

Student Union is an excellent example of decentralization and participative management of the system of college practices. All the decisions are taken in this body regarding student’s benefit. In this union there is a body of four members called ‘parishad’ which Comtitutes of President, Secretary, Vice-president and joint-secretary. Also another assistant body is made up of nominated/elected member of Class Representatives called ‘Karykariparishad.’ Proper reservation to SC, ST, OBC and girls are given according to the Government rule. Principal is the patron and a senior teacher is in-charge of this Union.

Library committee,, Sports committee-, Youth red-cross Cell (YRC) Constituted every year

Anti Ragging Committee: The Anti-Ragging Committee is another body where the governance of the college reflects *as decentralization and participative management*.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

A. Teaching and learning:

1. Faculty members maintain a Daily Diary which consists of the date, period of class taken and the topic handled.
2. The teaching-time table is prepared by a committee. The teaching plan is prepared for each month, before the starting of the session . The teacher maintains this diary every month.
3. Faculty members are also encouraged to attend faculty development programs outside the college conducted by other institutions. Due to this reason, there is no limitation of number of programs to be attended, provided the teaching work do not suffer.

B. Community Engagement-

1. **Regular Field Work by NSS** - The NSS students are placed for regular activity in the college campus. Many times they carry out community development activities in the community.
2. **Village Adoption** - The NSS of the College adopts one village, where they do their activity of community development. Harduwa village was adopted by our College from 2017 to till date.
3. **Special camp in village** - One special camp of NSS is organized every year, in which the students of NSS go to get acquainted with village and carry out constructive social work.
4. **Red Ribben Club** - The College carries out regular activities under Red Ribben Club. Some of them are blood checking, AIDS awareness program and general health and hygiene awareness program.

C. Constructive Engagement-

1. Literature and Cultural understanding among students- It is developed by taking various programs.
2. Career and counselling programs are organized time-to-time.
3. Motivational lecture of experts are organized.

The Action Taken Report of the institute, made for each year can be seen from the link

<https://rablcollege.ac.in/newsData/Report35.pdf>

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines:

1. Order received by the Affiliated university.
2. Order received by the Department of Higher education, Chhattisgarh Government.
3. Order received by the UGC.
4. The order received by MHRD, GOI.

Some of the committees are listed below:

1. Admission committee.
2. Student Union committee.
3. Discipline committee.
4. Anti-ragging committee.
5. Library committee.
6. NSS committee.
7. UGC committee.
8. Purchase committee.
9. Internal Examination committee.
10. IQAC committee.
11. Cashbook committee.
12. Result Analysis committee.
13. Yoga Diwas committee.
14. Cultural and Literacy committee.
15. Woman And Gender issue cell.
16. Sports committee.
17. Physical Verification committee.
18. Annual and Semester Examination committee.
19. Any other committee at the time of program, etc.
20. Grievance and Redressal committee.

These committees can be seen in the following link:

<http://rablcollege.ac.in/Academics.aspx?pname=Community%20and%20Cell>

Department - At department level, the HoDs of the departments are responsible for coordinating all departmental academic programmes of the college. Faculties are responsible for the academic and cocurricular activities of the students.

Functions of Various bodies: For the complete functioning of college activities, there are so many committees mentioned above. The function of every committee in the Institution is well defined. . Every committee consists of one convener, some staff-members, one or two employees of group 3rd / 4th and student, wherever needed. The committee together plans for the activity, and takes an approval from Principal. All convener report to Principal and Principal monitors the effective functioning of these bodies.

Appointment and Service Rules: There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Samiti. Government employees and faculties are appointed and governed by the government's rules and service-conditions, The JBS employees are appointed for a fixed time-period of each session for teaching and non-teaching purpose. Their payments are decided by the Local-Janbhagidari committee.

Promotion: Promotion is according to government rules. There is no policy of promotion for the JBS member, because it is a temporary system to hire the teaching and non-teaching staff for some limited time period.

Grievance Redressal Mechanism: The college has a mechanism to resolve any Grievance raised by any teacher, employee or students. The complaints, issues and difficulties of the Stakeholders at individual as well as College level is resolved using this mechanism.

Students: The students have their Class Representatives and the Student Union is ready to tackle the complaints. Further, student can also approach the Principal.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

In our institution, staff-welfare schemes are conducted as per Government rule, especially the leave, and financial rules. Besides, there are other welfare schemes run by the college.

Following are the main existing effective welfare measures for non-teaching staffs :

1. Rule of GPF/CPF/DPF benefits- for provident fund.
2. Rule of GIS benefits – for group insurance.
3. Medical leave and maternity leave, for eligible members.
4. Rule of E.L. [Earned Leave]

5. Summer, winter and other gazetted holidays .
6. Casual leave and optional leave. There is a separate register for this purpose.
7. Uniform to class-4th employee .
8. Free internet and wi-fi facility to all non-teaching employees in the office;
9. Combined tea-club with teaching staff.
10. Free books are provided to the non-teaching staffs so that they are interested in reading.

Following are the main existing effective welfare measures for teaching staffs :

1. Rule of GPF/CPF/DPF benefits- for provident fund.
2. Rule of GIS benefits – for group insurance.
3. Medical leave and maternity leave, for eligible members.
4. Rule of E.L. [Earned Leave]
5. Rule of medical reimbursement, as per government law.
6. Summer, winter and other gazette holidays.
7. Casual leave and optional leave rule.
8. Free internet and wi-fi facility to all teaching staffs but not for their personal use in office time.
9. Combined tea-club with non-teaching staff.
10. Text- books, Reference-books, GK-books are provided to maintain reading habits in teachers.
11. Attending facility of refresher course, orientation course, seminar, workshop, conference, etc.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years**Response:** 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 1.11**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

There are two types of *Performance based* evaluation. The first is called “PBAS [Performance Based Appraisal System]” and the second is called “Annual Confidential-Report”. The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All

teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in teaching and learning.

The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: General Instruction, Part-B: Academic Performance, Part-C: Other related information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government.

The main part, i.e., Part-B consists of 4 categories. Category-I includes “Teaching-learning and evaluation related activities of total 125 marks. Category-II includes “Co-curricular, extra-curricular and professional development related activities of total 50 marks. Category-III includes “Research and academic contribution” having no boundary of marks. Category-IV includes “Summary of the API” to be filled by the teaching faculty.

Another type of evaluation is called the Confidential Report of the employee. It Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Chhattisgarh Government.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

There are two types of external financial audit in the college. They are :

1. Accountant General Audit
2. Departmental Audit

The college has been audited by the Accountant General till 1996 while the Departmental Audit has been done till 2005.

Chartered Accountant of the Institute

The institution has a Chartered Accountant who files and generates Income Tax related Form No. 27 and statement of TDS Quarterly and also generates Salary Certificate (Form No. 16) annually at the end of the financial year.

Internal Audit:

The college conducts internal financial audits regularly.

Internal Audit is done by checking every bills and vouchers by a team of the college. Every year Principal constitutes this team, having one member from Economics or from Commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 46.36

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
10.04	11.61	9.8	6.41	8.5

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. All the expenditure is done in the name Principal. However the Principal constitutes a body to give suggestion to spend the money, called the *purchase committee*. This committee is constituted every year in the beginning of the session or whenever needed.

The allocated fund is utilized to purchase equipments, chemicals, furniture, books for library, maintenance and construction work, if any. There are following types of funds received by the college and its **Strategies**

for mobilization are listed below:

1. **UGC fund-** This fund is received from UGC, .The allocation of UGC is given under some specified Scheme, If the head of expenditure is for some other specified purpose, then the committees of concerned department meet with Principal and discuss about the expenditure according to its budget.

2. **Equipments:** Equipments are purchased according to need. The HoDs give proposal to purchase the item. After receiving fund, the quotation is invited and a purchase committee monitors the purchase under the supervision of Principal.

3. **Janbhagidari Fund:** This is very important fund to run the self-financing course of the college. In our college M.A. Hindi PG Course is running under the self-financing scheme. The main aim of construction of **LOCAL JANBHAGIDARI COMMITTEE** is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students and from self-financing students is to be collected per year, except the governments pre approved fees. The fund is mainly spent for the salary of JBS teachers and non-teaching staffs. This fund is also audited by the internal audit committee every year.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college assures its quality through IQAC. The IQAC came into existence on date 21.12.2012. The aim of constitution of IQAC is to monitor the academic development through IQAC. The functioning aim of the IQAC is to develop a system for 3C, i.e., conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. After the establishment of IQAC committee in the college, the institution applies several quality assurance mechanism under academic monitoring committee. We will discuss here two of them:

Feedback analysis

1. Feedback analysis is received from the stack-holders, viz., from students, teacher, and alumni. <https://rablcollege.ac.in/newsData/Report15.pdf>
2. The feedback is analyzed, tabulated and action taken report for feedback. <https://rablcollege.ac.in/newsData/Report37.pdf>
3. The suggestions received from these stack-holders are put in front of the Principal. He decided to follow or not to follow the suggestions received according to its applicability and suitability.
4. Demonstrations of the various proposed activities leading to quality improvement.

5. Collection, maintenance and analyzed documents are prepared and maintained.
6. Preparation for academic audit as per the guidelines.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The Internal Quality Assurance Cell (IQAC) established on date -21-12-2012 in the college. Since then its focus on improvement of quality is being done by various methods. For this, the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it:

(a) Academic review in beginning of the session- There are three main meeting of academics is organized in a session. First-at the beginning of the session, second-before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments and college faculty meets. At the beginning of the new session, a new time-table is prepared, the academic calendar of the university and college is discussed and other committees for the college activities are constituted. Also, a discussion by HoD's on Result analysis is done in front of the Principal. Before annual examination, the Examination Center Superintendent has given instructions to invigilators, superintendent, Examination committee members and workers are given by the examination center superintendent.

(b) IQAC prepares a tabulated result analysis. In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.

(c) Filling the post of Janbhagidari teacher: There is M.A. in Hindi in our college The availability of teacher is done by the fund of Local Janbhagidari committee. At the beginning of the session, advertisement is issued, and the qualified teacher is selected through merit. There are some other courses, for which teachers are kept. Because the workload is more than the post sanctioned by the government. This is also filled by this advertisement.

(d) Use of ICT in teaching and learning: The IQAC motivates the HoD's to use the ICT. The HoD give the message, notices and study material to students. For these purpose, many HoDs has created whatsapp group. For students, the educational use of social-media has also been utilized to establish communication

with the students and peers.

(e) Smart-board/Projector/PPT presentation: One classroom has smart-board. Here, projector is used. Teacher occasionally take, but not regularly their classes through smart-board, ppt presentation. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our college is a co-ed college. Both girls and boys study here in a common classroom. The college maintains the gender equity. The college ensures that there is fair and impartial treatment with students of both the genders. The college makes sure that the equality in treatment with students of both the genders is maintained. All the students get equal opportunities in all the activities of the college. The college is careful about maintaining and promoting the gender equity. The college takes care about the safety and security of all the students of the college. There is a help-desk facility available in the college that provides with all the required information and guidance to all the students of the college. If any student or any parent has any query, the help-desk official provides with the required reply. This facility greatly helps the stake-holders. There are different committees in the college functioning for the development of all the students of the college. 30% reservation is given to girls student at the time of admission. There is separate toilet available for girls students.

- 1. Women Empowerment Cell-**The college has an anti-harassment cell. The aim of this cell is to promote a culture of respect and equality for female gender and also to monitor the treatment with women in the college. 25 Male and female students got two days training at Govt. Digvijay College, Rajnandgaon (c.g.) organized by Mahila shakti Kendra (Asmita Kendra) run by Mahila Bal Vikash Kendra Rajnandgaon (c.g.)
- 2. Internal Compliance Facility:** The college has an internal Compliance facility system. Any student may directly contact the Principal or the in-charge teacher of the college in case of any need.
- 3. Separate Girls' Common room:** The college has a common-room for girls. The girl students may take lunch there. They may rest, relax and refresh there.

a. Safety and Security Measures: College Uniforms and identity-Cards of all the students of the college are checked at the main entrance of the college. It stops outsiders to enter the college building. There are many C.C.T.V. cameras installed in the college Activities of N.S.S., Game, and Gym Makes them patriotic, strong and Dareness.

b. Counseling :- The Teaching Faculty has been counseling the students from time to time. All regular contract teachers use their expertise to help and Guide the Students.

c. Common Room :- There are separate common room for girls. The facility of special common room is also available to the girls students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: E. None of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

1. **Solid waste management** – No large amount of degradable organic materials are produce on our college campus. Therefore college has not constructed composting pit (ghurawa). Sometimes small amount of generated organic materials are dumped in to the farm nearby, but sweeper of our college regularly collects dry and wet waste from the Campus. NSS volunteers collects waste materials every Friday or Saturday as regular activity. No non- biodegradable is generated on the campus. Each classroom, staff room /office/library/laboratory is provided with dustbins which are regularly emptied. The campus is plastic free.
2. **Liquid Waste Management** - Very little amount of waste water is produced in the premises of college. Therefore, no need is felt to install water treatment plant or water recycling plant whatever. Small amount of waste water is soaked in to the earth, because earth is good filter of water. Real not the waste water is drained out through the pipelines.
3. **Biomedical Waste Management**- There is no biomedical waste management system in the college because small amount of chemical mixed water are produced during the practical work. That chemical mixed water is dumped in to earth.
4. **E-waste Management**- There is no e-waste management system in the college.
5. **Waste recycling system**- There is no system of Waste recycling in the college. However, there is

rain water harvesting system in the college.

6. The e-medical Waste Management- There is no e-medical waste management system in the college.

7. Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Cultural, Regional, Linguistic, Communal, Socioeconomic and other diversities programme - Our college celebrate every year above programmes such as Alpsankhayak adhikar diwas, Rastriya matdata diwas, Dr. A. P .J. Abdul kalam diwas, Sardar Vallabh bhai diwas, Kaumi Ekta Saptah diwas, Vishwa Paryawaran diwas, Antarrastriya Mahila diwas, Vishwa Jal diwas, Vishwa Sakshrta diwas. Vishwa Hindi diwas, Manav Adhikar Diwas, Vigyan Diwas, Vishwa Yoga diwas, Gandhi Jayanti, Guru Ghasidas Jayanti, Rally, Oath, Plantation, Youth day, NSS day, etc.

The co-operation between teacher and students are very cordial during the programme period. Student and teacher present the Ideas, which reflects tolerance and harmony among the teacher and students. In the annual sports and games, the teacher also takes part in it. Funny games and group games like cricket match between staff and students are organized by the sports department.

Linguistic diversities (Hindi Diwas) – It is celebrated on 14th september every year in our college to

promote and propagate the official language. Purpose of celebration is to spread Hindi in every part of the country. This day is significant for general studies as college students also appear in various competition examination

File Description	Document
Link for any other relevant information	View Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College tries to *Sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. Some of them are below:*

The college organizes programs on **constitution day**. The aim of the program is to aware about constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. In this occasion lecture of principal and staff members are organized. On 26th Novmber every year, the Principal gave information about our constitution and constitutional rights, the values of human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The oath of saving constitutional values were taken. The lecture on to abide of fundamental rights and fundamental duties are stated.

Every year on **National day** (The Independence Day and The Republic Day), the National flag of India is saluted. National anthem is also sing on this occasion. To enhance our democracy some ideas are also implemented. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition etc. are organized. Students are motivated to take part in voting. The NSS unit of college celebrates National voter's day on 25th January every year. In our college World Woman Right day, Minority Rights day and Human Rights day are also celebrated. Photographs and report are also given in 7.1.8 in view document.

Teacher and staff members are also engaged in conduction of local election like- Gram Panchayat, Nagar Nigam and Legislative and Parliamentary elections. They are also given duty in vote-counting etc.

File Description	Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and

other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College celebrates the most important national and international commemorative days / events / festivals in remembrance of the defining moments and the great founding fathers of India. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcate a feeling of togetherness, unity and national fervor among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well being.

The College in its every academic year celebrates India's Independence Day on 15th August, International Day of Non-Violence in commemoration of Mahatma Gandhi's Jayanti on 2nd October, National Unity Day in commemoration of Sardar Vallabh Bhai Patel's Jayanti on 31st October, World AIDS Day on 1st December, National Youth Day in commemoration of Swami Vivekanand's Jayanti on 12th January, India's Republic Day on 26th January and International Day of Yoga on 21st June. The College organizes various cultural, patriotic, humanitarian, environmental, national, and universal awareness activities to mark the significance of the aforementioned national and international commemorative days / events / festivals.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

Response:

1. TITLE OF THE PRACTICE:

1. Blood donation camp : 'Safe blood for all'

1. Blood donation is great donation through joint efforts of faculty members, non-teaching staff, students & N.S.S. volunteers.

2. Objectives of the practice:-

- To rise national awareness of the need for safe blood & blood product for blood transfusion & critical contribution voluntarily.
- To promote unpaid blood donors make to national health.
- To celebrate & thank individual, who donate blood.
- To encourage those who have not yet donated blood to start donating.
- To focus attention on donor health quality of donor care as critical factors in building donor commitment & willingness to donate regularly

3. The context :- On the occasion of Swami Vivekanand jayanti on 12.1.2018 a blood donation camp & blood group test were organized in the college under the agencies of District Hospital & Medical college Rajnandgaon (Blood Bank). Blood group test of 100 Students was done & 40 students donated blood voluntarily. 3 guest lecturers out of 40 donors donated blood. All were given certificates from District Hospital Rajnandgaon blood Bank. It is a matter of pride for us that blood donation camp was organized for the first time in our college. The principal of the college Dr. I.R. Sonwani thanked B.M.O. Dr. Khobragade Community Health Centre Ghumka & C.M.O. Rajnandgaon district Dr. Mithilesh choudary for successfully conducting the blood donation camp.

A blood donation camp was organized on 5th march 2021 with the courtesy of district hospital & Satnam blood donation foundation Rajnandgaon. In this blood donation camp 20 students of our college donated blood voluntarily. It also includes guest lecturers of the college. All 20 blood donors were given certificates from the district hospital rajnandgaon blood bank. The college Principal Dr. I.R. Sonwani thanked him for successfully organizing the blood donation camp.

It is a novel attempt on behalf of college to involve one & all associated with the college to promote the blood donation for healthy atmosphere because healthy mind in healthy body. It is a life saving camp for human beings.

4. The practice - All the stake holders of our college are committed towards the vision of blood donation for saving the life In the department of higher education donating blood is voluntarily, due to lack of awareness some students do not donate blood. Students with lower age limit, lower weight limit, & lower level hemoglobin are not able to donate blood even students with transmitted diseases cannot give blood. Blood donation camp cannot always be organized in the college, As the camp could not be set up during the lockdown period.

5. Evidence of success : Impressed by the blood donation camp held on 12th January 2018 donated blood

among 20 students in the blood donation camp dated 5.3.2021 organized by district hospital & Satnam blood donation foundation Rajnandgaon. Donation camps are held nearby, our college students go there & donate blood as per their wish.

Is that the proof of success are –

- More than the target students donated blood of their own free will.
- Parents, JBS members & other colleges highly appreciate the successfully organized the blood donation camp.
- Hospital & Blood Bank staff advised to organize more blood bank camps in future.

6. Problems encountered & recourses required : Initially students & faculty members in different attitude but the gradually realize the significance of this practice and value of donation. Due to the lockdown in 2019-2020 the blood donation camp could not be organized. Problems encountered during the camp. There was a lack of funds to provide nutritional food the donors, but it was also fulfilled. Despite the lack of awareness, the target was accomplished.

7. Notes(Optional) : Health checkup can be done in the college such as Student's blood group test camp, R.B.C.& W.B.C. count, Hemoglobin estimation, blood pressure recording & sugar test every year. This will provide information about the health of the students & staff. After health reporting every can contact the nearest hospital & take advice. This type of best practice can be implemented in other colleges also with uniformity, solidarity & will.

1. Title of the practice:-

B. DRESS CODE : 'Attire for Identity'

Dress code is a identity of our institution through joint efforts of staff, students & parents.

2. Objectives of the practice :-

- The purpose of dress code is to provide guidance to students & parents as to appropriate Attire for college & at any college function.
- Dress code shows uniformity & discipline.
- It shows identity where ever you go.
- Outsiders can be identified by the Dress Code.
- Students are expected to maintain decency & dignity of institute.

3. The Context :- It is a novel attempt on behalf of college to involve one & all associated with college to make the college promoting the Dress Code for healthy atmosphere, because it show identity of our institution. There was no challenge in applying the dress code. The dress code was enforced with the consent or effort of the parents and students. It is a symbolic indications of different ideas.

In the session 2017-18 our college principal Dr. I.R.Sonwani notified dress code for regular students. Wear the uniform & ID card is mandatory for all students while entering the college. Dress code of our college encouraging the students for discipline, creativity, & unity. This is a remarkable step of our college, because neighboring colleges have no dress code till now. Beside this step white color APRAN is for science faculty students. Further APRAN will be implemented for other faculty. In this way we can

differentiate faculty students.

4. The practice:- In the context of India higher education, the process of having a dress code on college campuses is to reduce the gap between the rich & the poor. The rich have brand new nice clothes that they will wear while poor kids hand down clothing. The cons of dress code are that college students lose their freedom. Many colleges in Chhattisgarh have not implemented the responsible dress code. It can be implemented by making it mandatory. Many colleges around the country implement dress code in the college system prevents students from wearing inappropriate clothing items in college & was a thought to promote safer & more professional environment.

5. Evidence of success :- Is that the proof of success are

A. 100% students come to the college wearing uniform.

B. Parents, JBS members & other colleges admire the dress code of this college.

C. Dress code is not enforced in most of the colleges in Chhattisgarh.

D. Every year 30-35 students take part wearing uniform in other college to play games, women empowerment training, debate, youth festival & cleanliness programme, appreciate seeing the uniform.

6. Problems encountered & Resources Required :- Problems encountered during the implementation of dress code were-College students prefer civil dress. The student had to prepare mentally to wear the uniform. Most of the students in the college come from rural areas. Their parents do farming & labour due to which they faced financial problems.

7. Notes (Optional) :- Dress Code for other staff - Apart from the students, there is a separate dress code for the staff as well, because dress code shows uniformity & discipline. It shows identity where ever you go. Apart from this also tells the identity of the institution. This type of best practice can be implemented in other colleges also with uniformity solidarity and will. Dress code is not applicable for staff.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

OUR VISION-Empowerment of common rural student through quality education to meet the national challenges at the lowest cost

OUR GOALS AND OBJECTIVES

- 1.To achieve academic excellence
- 2.To compete state and national level in sports
- 3.To develop leadership qualities
- 4.Excellence in personality development

Core Values

- 1.Pursuit of Excellence through Education
- 2.Social Responsibility and Civic Awareness
- 3.Honest and Moral Uprightness
- 4.Empowerment through Education
- 5.Faith in its Own Capabilities
- 6.Academic Excellence
- 7.Continuous Improvement in Education
- 8.Institutional Awareness and Practicability

We fulfill our Vision, Goals and Objectives in the *Mission mode*, which are determined by this HEI

This institution was established in 15 Aug 1989. The aim of starting of the college in this rural area was to provide an opportunity to the rural students of this area, especially the rural girl students to pursue the higher education for their development and progress of the family. It is to be noted that 56 % of total enrolled students are girls. So, in accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. This is done by various committees, e.g. through the NSS, YRC, personality development program, carrier counseling committee, etc. The programs for the student to provide platform develop their academic as well as their personality, professional, cultural, social consciousness, alertness and responsiveness.

Low cost education is effectively implemented --The admission fees of the students are very low. It is in the range of nearly Rs.1200/ to 800/ per year. According to the Government's rule, there are no tuition fees for girls, SC and ST students. So, the low cost education is effectively implemented in this college. Also, nearly 80% of economically and socially backward class students apply for the government scholarships like BPL, Post-metric and other scholarships. Also, the self-financing fees is very low and 2500 /- per year for PG courses. More students recover these fees by applying Government scholarships.

Empowerment of common rural student through quality education - The library facility is given to all students. There are nearly 17,176 books for only 991 students, which comes at an average of 16 books per student. Also, it is important that the books issued by students are not returned before their examinations. It is returned after their examinations, without late fees. It indicates our humanity face to go beyond the established rule of library to give student their education. It verifies our policy of getting education to help student for their academic excellence, as well as the empowerment of common rural student through quality education.

Quality education to meet the national challenges— There are rarely some government colleges, which provide the self-financing courses, and take responsibility to give education to rural students in each field of education at one roof. Our college taken this challenge of enhancing GER (Gross Education Ratio) and

provide education successfully. There is oneself-financing course, *i.e.*, M.A. in Hindi. Ku. Daneshwari, did her M.A. in Hindi Fourth Semester, Secured tenth position in the university examination and Ku. Renu Nishad, B.A. Final got highest rank in sociology in the session 2018-19 nominated from university and received the award. The science faculty in this college has started from 2015-16. Result of the faculty of Science every year remains between 98% to 100% .

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document



5. CONCLUSION

Additional Information :

It is a rural College located at equal distance between three cities of Chhattisgarh i.e. Rajnandgaon, Durg and Khairagarh. The college is situated out side the village Ghumka in a very beautiful enchanting natural environment. students from 35 to 40 Villages takes admission here. About 80 % of the students of the college belong to OBC category. Also 56% of the students are girls students. Qualified teaching and non-teaching staffs are working diligently and incessantly overcoming bottlenecks. Also they are working with the spirit of selfless service to the society to realize the vision of transforming life and comment through learning. How ever, the growing stature of college and increasing enrollment of students, the institution needs more infrastructure facility especially the smart class rooms and ICT tools. Future the mentor and mentee ratio calls improvements.

Concluding Remarks :

Govt. Rani Avanti Bai Lodhi College, Ghumka, Distt.-Rajnandgaon (C.G.) has been taking measured yet definitive strides in the right direction and on the right path to attain the goals reflected in the statements of *Vision, Mission and core values* of the College. The College ensures that its every initiative and activity is student-centric and aimed at the betterment of the students in particular and the society in general. We are transforming lives community through learning.

Under the guidance of experienced faculty members number of students pursuing their career in a friendly atmosphere. The College is determined to continually improve upon its performances in the criteria of quality indicator framework namely Curricular aspects; Teaching-learning and evaluation; Research, innovation and extension; Infrastructure and learning resources; Student support and progression; Governance, leadership and management; Institutional values and best practices as laid down by NAAC for higher education institutes. The College while fulfilling its aims and objectives in honest and sincere manner has made a good journey so far leaving behind a great legacy and look forward to bolster its reputation with renewed vigor, fervor and valuable guidance from NAAC.

Though our contribution with limited resources is less but it is a significant one. The course of journey has been tumultuous one but we have overcome many challenges and will get past over new challenges in the future. We believe in Robert Frost words - - - - -

“And miles to go before I sleep.

“And miles to go before I sleep.